

# **Information**

**for  
Visiting Companies**

**Taliesin**

**Arts Centre  
Swansea University**

## About Us



**Taliesin Arts Centre** is at the heart of Swansea University's Singleton Campus. Open throughout the year, we host a broad programme of events including cinema screenings, an average of eight visiting exhibitions per year, and a great variety of live performances, from dance and drama to jazz and world music.

Our developing family audience regularly enjoy a variety of children's performances.

With an auditorium that seats over 300 and one of the largest screens in Swansea, we regularly sell out for cinema screenings, and with the introduction of digital projection technology our offering of Live Streams of major National Theatre and Royal Opera House productions have become a popular way to enjoy first class theatre.



Taliesin also houses the Egypt Centre, a museum of Egyptian antiquities accredited by the MLA.

Taliesin is owned, managed and funded by Swansea University. We also receive funding from the Arts Council of Wales, the Welsh Assembly Government via ACW schemes, the City & County of Swansea and the Film Agency for Wales

### Did you know? ....

**Taliesin** first opened in June 1984 and is named after the 6th century Celtic bard;

**The Book of Taliesin** dating from the first half of the fourteenth century, is one of the most famous Welsh manuscripts;

**Taliesin** near Spring Green, Wisconsin, was the summer home of American architect Frank Lloyd Wright.



## Facilities

### Front of House:

Taliesin offers a range of excellent facilities. The 330 seat auditorium has video, digital projection facilities, a professional lighting & sound system (inc. radio microphones).



We have a range of facilities for people with disabilities including an infrared hearing system, which can also be used for simultaneous translation, hearing aid loop, 2 wheelchair spaces plus two adapted seats for people who are able to transfer out of their wheelchair. The centre has a passenger lift, power-assisted doors and an adapted toilet.

### Back Stage:

There are four dedicated dressing rooms back stage for 24 artistes at stage level.

Male and female toilet and showers facilities, towels are available on request.



On the lower ground floor our **Green Room**, which can double as a dressing room if required, has tea and coffee making facilities along with a refrigerator and microwave available for visiting companies.

Here you can also find comfortable sofas, computer facility and access to the internet.

If you wish to make use of the green room please speak to a member of the Technical or Front of House Team who will arrange access.

On the same level as the Green room there is a **laundry** room which has a washing machine and tumble drier. Should you wish to make use of this facility please check with a member of the Technical Team that it is available, and provide your own washing powder etc.

An iron and ironing board is also available on request from the Technical Team.

Depending on availability, this room can also be used as a dressing room.

### Photocopying and Faxing:

There are photocopying facilities available at 5p per sheet for b & w copies and 10p for colour. The photocopier and fax machine are situated in room 103a at Front of House. Please speak to a member of the Tech or FOH Team for assistance.

## Other Centre Facilities

### Box Office Opening Hours:

Monday – Friday: 10.00am – 6.00pm

Saturday: 10.00am – 1.00pm and 1.30pm – 4.00pm.

And on performance evenings box office remains open until 15 minutes after the advertised start time.



### Ceri Richards Gallery:

Our gallery not only hosts regular touring exhibitions, but also stocks an excellent range of greetings cards as well as jewellery, ceramics and other craft items.

<http://www.taliesinartscentre.co.uk/gallery.php>

### Egypt Centre:

Boasting over a thousand objects dating from 3500BC to AD500. Everyday objects such as pottery and tools used by ancient Egyptians can be seen, as well as statues of gods and goddesses and beaded necklaces from the time of Tutankhamen. The Egypt Centre is open from Tuesday to Saturday 10am – 4pm.

<http://www.swan.ac.uk/egypt/>

**John Smith's Bookshop and Lloyds Bank** (and cashpoint) can be found on the same level as the Box Office at Taliesin.

### Café bar:

Why not pass your spare time in our light and airy café bar? With a full menu, including a lunch time carvery and snacks, you're sure to find something to suit your appetite.

The bar also stocks a good choice of wines and a full range of quality bottled beers and ciders, plus soft drinks.

When the show is over our café bar is the perfect place to relax and a chance to meet friends as well as members of the audience.



**Campus Catering:** There are a variety of catering venues on campus, open 10am – 3pm, offering alternative food and drink options.

At Fulton House you will also find a small supermarket open until 7pm.

## TECHNICAL INFORMATION

This is a brief technical description with a list of all available equipment.  
For a drawing go to: [www.taliesinartscentre.co.uk/hiring-taliesin.php](http://www.taliesinartscentre.co.uk/hiring-taliesin.php)

**Stage:** Flat floor with adjustable proscenium walls.  
Wood floor covered with hardboard.(black).

**Note:** Proscenium opening may be varied by the use of the hinged sections of auditorium wall.

**Get In:** Get in at rear of building on same level as stage through 3 sets of doors each 1.95m wide by 6m high.

**Stage Machinery:** 10 4 line hemp sets rated at 250kgs s.w.l.  
6 Motorised Internally wired bars. 250kgs s.w.l.  
2 Motorised winch bars (W3, W4) 250kgs s.w.l.  
4 pairs black legs. 3 black borders.  
Motorised F.o.h. Tabs - Gold  
1 cyclorama.  
1 set of Black Travellers  
Walls brown painted brick.

**House Lights:** DMX controlled or dimmable from control room and projection room.

**Stage Management:** Stage Managers desk on stage left.  
Rehearsal desk may be used in auditorium or projection room.  
Intercom and cue lights to all technical areas, calls to dressing rooms foyer etc..

**Dressing Rooms:** 4 for 24 artistes at stage level. Showers and toilets in same vicinity.

**Other Facilities:** Green room and laundry.

**Technical Staff:** 4 Theatre technicians (rota system worked).

**Other information:** Access to workshop and scene dock at stage level from loading bay.  
Lectern - control of two slide projectors and house lights.

## EQUIPMENT

**Stage Lighting:** 4 front of house lighting bridges plus booms on adjustable side walls  
6 on-stage internally wired lighting bars on power winches  
8 Side lighting stands (3m)  
Desk: Strand 530 running 2.6d software  
150 channels - 138 x 2.5kw and 12 x 5kw dimmers

**Lanterns:** 10 Strand SL Zoom 15/32 profiles (600w GKV)  
20 Strand SL Zoom 23/50 profiles (600w GKV)  
10 Prelude (650w) 16/30 profiles  
10 Cantata (1200w) PC (all with barn doors)  
6 Alto (2000w) Fresnels (all with barn doors)  
20 Cantata (1200w) Fresnels (all with barn doors)  
12 Prelude (650w) Fresnels (all with barn doors)  
10 Coda floods, 10 Nocturn floods (500w)  
16 Coda (1000w) floods permanently hung on cyc bar  
24 Par Cans (20 long nose, 4 short nose)

**Sound Equipment:** For sound equipment please contact Dave or Andrew

[http://www.taliesinartscentre.co.uk/stage\\_plans.php](http://www.taliesinartscentre.co.uk/stage_plans.php)

## CONTACT DETAILS:

Head of Department      Tel: 01792 295491

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Front of House      Tel: 01792 295567

**Alayne Jenkins**

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**Deborah Jones-Gammon**

email [d.m.jones-gammon@swansea.ac.uk](mailto:d.m.jones-gammon@swansea.ac.uk)

**Phoebe Gauntlett**

email: [p.g.gauntlett@swansea.ac.uk](mailto:p.g.gauntlett@swansea.ac.uk)

**Box Office      Tel: 01792 60 20 60**

**Marketing:      Tel: 01792 295438/602429**

**Administration:      Tel: 01792 295238**

**Fax:      Tel: 01792 295899**



## TALIESIN HOUSE RULES:

There is **no access** to backstage or the auditorium areas unless a member of the technical or front of house team is on duty. This particularly applies to weekend events when access time must be prearranged and agreed.

The Control Room and Workshop are strictly out of bounds to everyone except Taliesin Staff and the Production team from the Visiting Company.

Members of the visiting companies may enter and leave by the STAGE DOOR ONLY – All company members must sign in and out at the notice board located near the stage door.

There is **no access** from Back Stage to Front of House on performance evenings, except in an emergency, or by prior arrangement.

The pass door between back stage and front of house is for use by authorised staff only.

Guests of Visiting Companies will not be allowed backstage without permission.

Taliesin Arts Centre has a **NO ALCOHOL POLICY** for all backstage areas, including the Orchestra Pit, and users of the Control Room. This means that alcohol must not be consumed by anyone involved in a performance (cast or crew) prior to or during rehearsals, technical work or performances.

Musicians using the Orchestra Pit must use the designated entrance and exits.

Due to its very nature Taliesin requires a pro-active approach to Health and Safety.

The backstage areas are often in low light conditions during performance and technical set-up periods and therefore any obstacles left not only in walkways but in storage areas have the potential to present a serious trip hazard.

It is the responsibility of all staff and visiting companies to ensure that the safety of themselves and others is of the highest priority. This responsibility extends outside of an individual's immediate work area and visitors and staff are encouraged to be vigilant to potential hazards.

All work areas should be kept clean and tidy and any potential hazard that cannot be dealt with by an individual must be reported to the appropriate person.

Corridors, entrances, seating walkways and steps must be kept clear at all times. There are **NO** exceptions to this rule.

Tripods or other gear used in the seating areas must be agreed with the resident technician and duty house officer

Any accident **must** be reported to a member of Taliesin Staff and an accident report completed

Fried food must not be brought into the theatre. Food and drink may be consumed in the dressing room or green room area only;

Do not take food, drink or chewing gum into the auditorium or onto the stage.

Dressing rooms should be kept tidy to enable daily cleaning. Do not write on mirrors. Cards/notices etc. should be placed on the pin boards provided. All rubbish should be placed in the bins provided.

Switch off all Electrical Appliances when vacating the dressing rooms and close all windows. Please turn off the mirror lights when the room is unoccupied. Do not leave valuables in the dressing rooms overnight. The stage and dressing room areas will be closed down approximately thirty minutes after the end of the performance. Please remove any personal items you need as access may not be possible after this time.

Members of a visiting company who wish to see the performance from front of house must first obtain a valid ticket, either directly from box office or via the visiting company's manager.

Cast and Visiting Company cars should be parked in designated car parks and not at the rear of the Theatre, except for loading and unloading. Company members should be aware that, during weekdays, car parks on campus may be full. However there is a visitor's car park located to the right of the main gateway.

## Emergency Evacuation Procedure

Visiting Company members should familiarise themselves with the theatre's Fire Evacuation Procedure, the nearest exit route and the assembly point as noted below.

Visiting companies should appoint their own **Fire Wardens** who, in the event of an emergency, will be responsible for ensuring all members of the company evacuate the building safely.

*During rehearsal and get in periods the evacuation policy of the University applies as stated on the blue signage on display throughout the building.*

In accordance with fire regulations **all exits must remain clear.**

Company members should be aware that back stage **fire exits** are:

- 1. Ground floor – Stage Door**
- 2. Lower Ground Floor – turn left out of Green room. Exit door is on the left after the double doors at end of corridor.**

All exits are clearly sign posted and in the event of an emergency situation exit signs will be lit. In the event of an emergency, the fire alarm will sound. All members of the company, including those on stage, should leave by the stage door or fire exit on lower ground floor. On leaving fire exit turn right and head toward Assembly Point:

**Assembly Point: The Mall in Front of Library**



## TRAVEL INFORMATION

Swansea University is easily accessible by road, rail, and air.

**Cardiff Airport** is around an hour away by road and the M4 motorway, the main east-west arterial route from London, passes through the northern outskirts of Swansea.

Regular trains from London Paddington, South Wales and the rest of the UK arrive at **Swansea's High Street Station**.



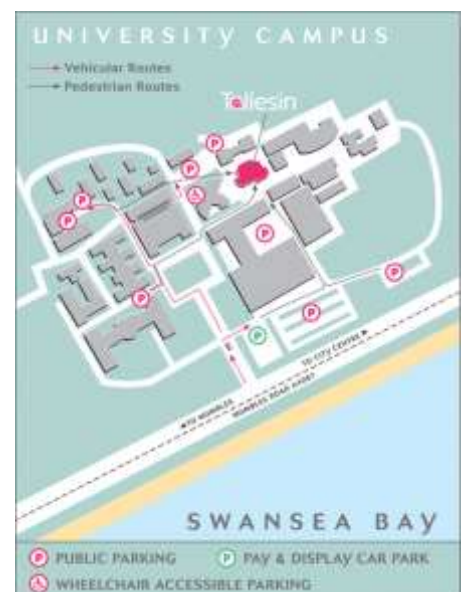
National Express coaches and the Greyhound Swansea-Cardiff and Swansea-Bristol services run to the Quadrant Bus Station in the city centre.

**Travelling west by car** - leave the M4 at Junction 42, signposted A483 Swansea, which continues west to join with the coastal A4067 (passing Sainsbury's on your left-hand side) for 1.5 miles to the Main Entrance of the University Campus (turn right just before the footbridge). Visitor parking is available to the right of the main entrance in the main car park. Find further details on [www.swansea.ac.uk/visitors](http://www.swansea.ac.uk/visitors). Also consult 'Parking on Campus'

A frequent bus service stops outside Fulton House and travels east to the City Centre, and west to Mumbles. Taxi ranks are situated at Swansea High Street Station, St Mary's Square in the City Centre, and at the west side of the main roundabout at the University Campus.

**Data Cabs: 01792 474747**  
**Yellow Cabs: 01792 644446**  
**Sketty Cabs: 01792 290019**  
**City Tax: 01792 475200**

**Bus numbers 2A, 3A, and 82A** depart from the Quadrant Bus Station for the University's Singleton Park Campus every 15 minutes. These buses will bring you straight onto the Singleton Park Campus itself and buses return from the Singleton Park Campus to the Quadrant Bus Station at regular intervals.



## Accommodation

As Swansea is a tourist destination there are a great variety of places to stay. Here are listed some that are used regularly by companies visiting Taliesin.

### ***Travelodge Swansea Central***

Princess Way, Swansea. SA1 3LW Telephone: 0871 984 6326

[www.travelodge.co.uk](http://www.travelodge.co.uk)

### ***Premier Inn Swansea City Centre***

Salubrious Place, Wind Street, Swansea SA1 1EE Telephone: 0871 5279060

### ***Premier Inn Swansea Waterfront***

The Waterfront Development, Langdon Road, Swansea SA1 8PL Telephone: 0781 527 9212

[www.premierinn.com](http://www.premierinn.com)

### ***Hotel Ibis Swansea***

Fabian Way (A483) Swansea, SA1 8LD Telephone : 01792/638800 Fax : 0870/4422826

[www.ibishotel.com/gb/hotel-6653-ibis-swansea/index.shtml](http://www.ibishotel.com/gb/hotel-6653-ibis-swansea/index.shtml)

### ***Hurst Dene Guest House***

10 Sketty Road, Uplands Swansea. SA2 0LJ Telephone: 01792 280920

[www.hurstdene.co.uk](http://www.hurstdene.co.uk)

Awarded 3\*\*\* by the Welsh Tourist Board. All bedrooms are tastefully appointed with most being en-suite, with colour television and welcome trays with tea and coffee making facilities. Also on offer are wireless broadband and a very comfortable lounge with TV offering sports and many more channels.

### ***The Mirador Guest House and Hotel***

14 Mirador Crescent, Swansea SA2 0QX Telephone: 01792 466976

[www.themirador.co.uk](http://www.themirador.co.uk)

Offering a subtle break from reality, be it business pressure or social pleasure. Its uniqueness is apparent and appealing, its divergence is different from anywhere else, yet it remains unquestionably bespoke:

### ***Dragon Hotel***

Kingsway Circle, Swansea, SA1 5LS Telephone: 01792 657100 / 01792 456044

<http://www.dragon-hotel.co.uk>

Swansea's premier 4-star, hotel located in the heart of the city centre, with free on-site parking (subject to availability).

All rooms feature WiFi high-speed internet access and flat screen digital TVs and are fully air-conditioned. The hotel leisure club features an 18-metre indoor swimming pool, male and female saunas, and a state-of-the-art gymnasium. Holistic therapy and Sports Massage Therapy are also available.

### ***Windsor Lodge Hotel***

Mount Pleasant Swansea West Glamorgan SA1 6EG Telephone: 01792 642158

Car Park (first come basis), full English breakfast, free Wifi throughout the building, City Centre location.

## Eating Out

Swansea has a wonderful variety of places to eat out. Here are just a few situated within a short distance of Taliesin.

**Pub on the Pond**, Singleton Park, Mumbles Road, Swansea SA2 8PY

Phone: 01792 298023 [www.fayre-square.com/pub/pub-on-the-pond-swansea/](http://www.fayre-square.com/pub/pub-on-the-pond-swansea/)

Stands next to Swansea University and Singleton Hospital just 150 yards from the beach on Swansea Bay, within 4½ acres of parkland. Here there is crazy golf; a boating lake and large children's play area.

**The Junction**, Mumbles Road, Swansea SA3 5AS

Phone: 01792 406766

The old converted Railway electric station makes a lovely spot to stop on a walk or cycle between Swansea and Mumbles The Junction has a really interesting menu and blackboard specials, with good vegetarian choices and fair trade organic choices.

**Verdi's Coffee Shop**, Knab Rock, Swansea SA3 4EN

Very popular cafe and gelateria on the promenade with great views of Swansea Bay. The menu consists of sandwiches and foccacia, pizza and pasta.

**360 Café Bar** 360 Beach and Watersports, Mumbles Road, Swansea SA2 0AY

Breakfast, nibbles, hot daily specials and choices for the kids, the 360 menu has something for everyone. With a fully licensed bar, 360 is the perfect location to relax and enjoy stunning panoramic views around the bay

**Joe's Ice Cream Parlour**, 85 St. Helen's Road, Swansea SA1 4BQ and at

526 Mumbles Road, Swansea SA3 4DH

Joe's Ice cream is lovely! Freshly made Italian Ice Cream, the way Ice Cream is meant to be made

**Mumbai**, The Mill, Mill Lane, Swansea SA3 5BD

Phone: 01792 402402

The Mumbai is a really nice Indian restaurant with good quality food and authentic taste.

**The Gower Kitchen**, 39 Uplands Cres, Uplands, Swansea SA2

Phone: 01792 476344

Bistro fare and Welsh comfort food in a cosy cafe/bar with reclaimed furniture and retro wallpaper.

**Vietnam Restaurant** · Uplands Cres, Uplands, Swansea

Vietnamese cuisine with vegetarian options, served in buzzing, no-frills diner, takeaway.

**Verve 37**. Uplands Cres, Swansea SA2 0NP Phone:01792 344742

Award Winning wine bar and restaurant in the heart of Uplands.

## THE FOLLOWING RESTAURANTS OFFER LATE DINING:

### **Rose Indienne** [www.rose-indienne.co.uk/](http://www.rose-indienne.co.uk/)

73-74 St Helens Road Swansea SA1 4BG Tel: 01792 467 000

*Contemporary Indian Cuisine inspired by the northern region of India,*

Opening Hours: Monday-Thursday: 5:30pm-Midnight / Friday & Saturday: 12pm-2pm  
& 5:30pm-1am

Sunday: 12pm-Midnight

### **Vojon Indian Restaurant** [www.vojonindian.co.uk](http://www.vojonindian.co.uk)

13 St. Helens Road, Swansea, SA1 4AW

Tel: 01792 466 658

Home of fine Indian Dining

### **Anarkali** [www.anarkaliswansea.co.uk/](http://www.anarkaliswansea.co.uk/)

79/80 St Helen's Road, Swansea, SA1 4BQ

Tel: 01792 650549

*Situated in the heart of Swansea, Anarkali offers mouth-watering Indian cuisine and is renowned throughout the Swansea area for its divine style and presentation of traditional Indian cuisine.*

Opening hours

Monday – Saturday: 12.00 noon – 2.00pm & 5.30 – 11.59pm

Sunday: 12.00 noon – 11.59pm

### **Take away options:**

Menus are usually kept at front of house

Speak to the on duty Arts Centre Assistant or Front of House Officer for information

### **Papa John's** Pizza

11 Dillwyn Street, Swansea, SA1 4AQ  
(1.7 miles)

### **Pizza Milano** Italian, Pizza, Halal

69 Eversley Road, Sketty, SA2 9DE

### **Frankie's Fish & Chips** Pizza, Lebanese

4a Gwydr Square, Swansea, SA2 0HB

### **Pizza Napoli** Mediterranean, Pizza, Halal

81 Brynymor Rd, Swansea, SA1 4JE

### **Swansea Oriental Chinese Takeaway & Off License**

71 Brynymor Road, Swansea, SA1 4JJ

### **Uplands Kebab House** Kebab, Pizza, Halal

1a Gwydr Road, Uplands, SA2 0HB

### **Wasabi Sushi & Noodle Bar** Sushi, Japanese

49 Upland Crescent, Swansea, SA2 0NP

### **China Garden**

20 St Helens Road, Swansea, SA1 4AP

### **Primo's Pizza** Italian, Lebanese

3 Gwydr Square, Swansea, SA2 0HB

### **Eastern Express** Indian

89 Carnglas Rd, Sketty, Swansea SA2 9BN

This list was compiled using: [www.just-eat.co.uk/area/sa2-swansea](http://www.just-eat.co.uk/area/sa2-swansea)

## Visit Swansea Bay

If you are spending a few days at Taliesin and the weather is good then why not pay a visit to one of the glorious beaches. The beaches of Swansea Bay, Mumbles and the Gower Peninsula are some of Great Britain's most stunning coastline. Swansea itself is centered on the five-mile sweep of Swansea Bay, while less than 15 minutes from the city is Gower, home to around 50 un-spoilt beaches, coves and bays.

### Other places of interest:

National Waterfront Museum

Swansea Museum

Glynn Vivian Gallery

Mission Gallery

Dylan Thomas Centre

LC2

Wales National Pool

Gower countryside and coastline

Swansea Parks and Gardens

Mumbles Pier

Oystermouth Castle

For more information visit: [www.visitswanseabay.com/tourist-information/](http://www.visitswanseabay.com/tourist-information/)

